

# APPLICATION FOR WORK AT WOLFE CONSTRUCTION CO. OF VINCENNES, INC.

**PLEASE PRINT YOUR ANSWERS LEGIBLY**

DATE \_\_\_ / \_\_\_ / \_\_\_

**Name**

\_\_\_\_\_  
Last- First-Middle

**Present address**

\_\_\_\_\_  
Street-City-State-Zip

How long have you lived there? \_\_\_ yrs. \_\_\_ months      If less than 7 years, please list below;

Previous City(s)/State(s) of residence \_\_\_\_\_

Home Phone ( \_\_\_ ) \_\_\_ - \_\_\_ Cell Phone ( \_\_\_ ) \_\_\_ - \_\_\_ Other ( \_\_\_ ) \_\_\_ - \_\_\_

Email Address: \_\_\_\_\_

Social Security No. \_\_\_ - \_\_\_ - \_\_\_ Age (only if under 18) \_\_\_\_\_

Position applied for:       Laborer       Carpenter       Foreman

Wages desired \$ \_\_\_ . \_\_\_ /per hr. (must be filled out)      Negotiable?  Yes  No

Employment desired       FULL-TIME/PERMANENT       PART-TIME/TEMPORARY

How many hours can you work weekly? \_\_\_\_\_ Are nights OK? \_\_\_\_\_ Are weekends OK? \_\_\_\_\_

What date can you start? \_\_\_ / \_\_\_ / \_\_\_\_\_

## **SCHOOL HISTORY**

TYPE OF SCHOOL NAME OF SCHOOL LOCATION \_\_\_\_\_

NUMBER OF YEARS COMPLETED \_\_\_\_\_

MAJOR & DEGREE \_\_\_\_\_

High School \_\_\_\_\_

College \_\_\_\_\_

Business and/ or Trade School \_\_\_\_\_

## **MISCELLANEOUS:**

Have you ever been convicted of a felony?  No  Yes

If yes, please explain:

\_\_\_\_\_

Do you have a valid driver's license?  Yes  No

What is your means of transportation to work?  Full Size Pickup  Full Size Van  Car  Small Truck/Minivan

Have you ever been cited for driving under the influence of alcohol or any banned substance? Yes/No? \_\_\_\_\_  
If yes, please explain:

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## **CONSTRUCTION SKILLS**

Please answer the following specific questions regarding your experience:

Foreman (# of yrs experience - \_\_\_\_ yrs) (running a job with 3+men from start to finish)

Carpenter (# of yrs experience - \_\_\_\_ yrs) (working as a foreman's right hand man)

Metal Studs (# of yrs experience - \_\_\_\_ yrs)

Drywall Hanging (# of yrs exp - \_\_\_\_ yrs)

Drywall Finishing (# of yrs experience - \_\_\_\_ yrs)

Acoustical Ceilings (# of yrs experience - \_\_\_\_ yrs)

Doors/Hardware (# of yrs experience - \_\_\_\_ yrs)

Trim/Millwork (# of yrs experience - \_\_\_\_ yrs)

Please provide a detailed list of all applicable construction skills, training, and/or experience you have:

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Please provide a detailed list of some significant jobs you have worked on:

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Please list the tools that you own and are willing to use on the job:

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## **REFERENCES**

Please list two references other than relatives or friend

Name \_\_\_\_\_

Position: \_\_\_\_\_

Company Name and Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ /Other Phone No.: \_\_\_\_\_

Name \_\_\_\_\_

Position: \_\_\_\_\_

Company Name and Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ /Other Phone No.: \_\_\_\_\_

## **Work Experience**

Please list your work experience beginning with your most recent job held.

If you were self-employed, give firm name. **Please fill this section out in addition to your resume.**

Name of employer: \_\_\_\_\_

Name of last supervisor: \_\_\_\_\_

Employment dates Pay or salary \_\_\_\_\_

City/State: \_\_\_\_\_

Phone number: **(MANDATORY)** - \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

From: \_\_\_\_ / \_\_\_\_ To: \_\_\_\_ / \_\_\_\_

Starting Pay: \$ \_\_\_\_\_

Final Pay \$ \_\_\_\_\_

Your last job title: \_\_\_\_\_

Reason for leaving (be specific):

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List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Name of employer: \_\_\_\_\_

Name of last supervisor: \_\_\_\_\_

Employment dates Pay or salary \_\_\_\_\_

City/State: \_\_\_\_\_

Phone number: **(MANDATORY)** - \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

From: \_\_\_\_ / \_\_\_\_ To: \_\_\_\_ / \_\_\_\_

Starting Pay: \$ \_\_\_\_\_

Final Pay \$ \_\_\_\_\_

Your last job title: \_\_\_\_\_

Reason for leaving (be specific):

\_\_\_\_\_  
\_\_\_\_\_



List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Name of employer: \_\_\_\_\_

Name of last supervisor: \_\_\_\_\_

Employment dates Pay or salary \_\_\_\_\_

City/State: \_\_\_\_\_

Phone number: **(MANDATORY)** - \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

From: \_\_\_\_ / \_\_\_\_ To: \_\_\_\_ / \_\_\_\_

Starting Pay: \$ \_\_\_\_\_

Final Pay \$ \_\_\_\_\_

Your last job title: \_\_\_\_\_

Reason for leaving (be specific):

\_\_\_\_\_

May we contact your present and /or past employers?  Yes  No

Did you complete this application yourself?  Yes  No If not, who did?

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**AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)**

I certify that all the information on this application is accurate and complete to the best of my knowledge and understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with *Wolfe Construction Company of Vincennes, Inc.* creates an actual or implied contract of employment. I understand that if I accept employment with *Wolfe Construction Company of Vincennes, Inc.*, it will be on an at-will basis. This means that either *Wolfe Construction Company of Vincennes, Inc.*, or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I agree to submit to drug and alcohol testing, if requested by *Wolfe Construction Company of Vincennes, Inc.* I release *Wolfe Construction Company of Vincennes, Inc.*, and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I authorize *Wolfe Construction Company of Vincennes, Inc.*, to investigate information concerning my education, and employment experiences and all other aspects of my background relevant to my proposed employment.

I release *Wolfe Construction Company of Vincennes, Inc.*, and its employees from all liability arising from such investigation.

**Signature of applicant** \_\_\_\_\_

**Date:** \_\_\_\_\_

*Wolfe Construction Company of Vincennes, Inc.*, is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure that opportunity for employment with *Wolfe Construction Company of Vincennes, Inc.*, depends solely on your qualifications.